

ITMC MINUTES

March 6, 2013

Attendees

Department of Natural Resources	Bill Anker
Office of Public Defender	Kyle Belcher (online)
Department of Fish, Wildlife, and Parks	Barney Benkelman
Teachers' Retirement System	Rick Bush
Department of Justice	Joe Chapman
Department of Environmental Quality	Daniel Chelini (online)
Department of Administration, SITSD	Gordy Conn
Department of Corrections	John Daugherty
Department of Agriculture	John Dayton (online)
Legislative Services Division	Steve Eller
Department of Public Health & Human Services	Dan Forbes
Local Government-Ravalli County	Joe Frohlich
Office of Public Instruction	James Gietzen
State Library	Evan Hammer
Department of Labor and Industry	Judy Kelly
Department of Commerce	Larry Krause
Department of Higher Education	Edwina Morrison (online)
Livestock	James Newhall (online)
State Fund	Stacy Ripple
Department of Administration	Michael Sweeney
Public Employees Retirement	Dave Swenson
Secretary of State's Office	Mark Van Alstyne (online)

Guests

Adobe – Greg Lempko, Todd Silliman; **CenturyLink** – John Donato; **CISIO Systems** – Adam Kopcuk; **DOR** – Tim Bottenfield; **IBM** – Brent Evans, Jim Clark; **IVOXY** – Drew Herrmann

SITSD Attendees

Jim Ashmore, Anita Bangert, Brett Boutin, Pete Brustkern, Maris Cundith, Stephen Forrest, Kreh Germaine, Audrey Hinman, Julie Kriedeman, Chris Kuntz, G. Scott Lockwood, Tom Murphy, Cheryl Pesta, Lynne Pizzini, and Carol Schopfer

Real Time Communication (online)

Dawn Anderson, Penne Cross, Ed Glenn, Randy Haight, Jerry Kozak, Sue Leferink, John Levick, Tom Murphy, and Irv Vavruska

Call to Order and Introductions

- Welcome and Introductions – Joe Frohlich, Ravalli County

Minutes

February 6, 2013 Minutes Adoption

- A motion for approval of the [minutes](#) was made by John Daugherty, and seconded by Barney Benkelman.

- Unanimously approved as written.

Legislative Updates –

Joe Frohlich asked if anyone has any updates.

SITSD Updates

Email Boxes - Chris Kuntz, SITSD

- Email system and peoples mail boxes will go to a system called DAG (Direct Access Group).
- We are going to three copies of your mail box, two copies in Helena and one copy in Miles City.
- We will no longer nightly backup mail boxes that space will be used to increase mail box size.
- We rolled to this internally the month of February and will start rolling out to customers this March.
- Goal is to move 200 mailboxes per day that will take three and half months.
- We are suspending the charge for large mail box for three months.
- Finalize list and will post migration on MINE IT Pro Site.
- Asked about legal holds Chris answered currently we have one legal hold we are backing up each night.
 - Long term vision is going to email on line archiving, unlimited mail box size and have legal holds more flexible and delegate who sorts through it.

SolarWinds Monitoring Tool Update - Chris Kuntz, SITSD

- Move from Nimbus to SolarWinds was completed at the end February.
- Agencies hosting servers with us has the ability to log in to the monitor product and see their servers.
- Could be set up that alerts are emailed and should you want call out after hours the Service Desk can use a procedure provided by you.
- The basic monitoring includes memory, CPU, disk space, and whether or not the server if up or down.
- Chris gave examples of the advanced functionalities available.
- Gordy BRM's (Business Relations Managers) will get with you for what you want.

FileNet Disk Change - Audrey Hinman, SITSD

- We have moved off of our optical storage onto magnetic storage.
- Our document retrieval times reduced from 22 seconds a record to less than 1 second.
- DR (disaster recovery) strategy has been vastly improved by replicating all storage for FileNet to Miles City every 30 minutes.
- We meet the legal requirements of WORM.
- We were able to reduce costs through termination of maintenance agreements and no longer needing multiple part kits.
- Gordy and Pete will send new rates to agencies after this meeting.

SITSD Billing System Project - Pete Brustkern, SITSD

- We are currently in the process of upgrade the billing system.
- Our current billing is not keeping up and accurate enough for our customers.
- We are reviewing the system and what our requirements are.

- Currently we plan to replace the sub system with hopefully a phase II of getting into EMS the telecom side.
- Our goal is to switch over more seamlessly, get consistent, reliable, and flexible so we can give you the information you want and need.
- Thanked all the agencies that have participated and volunteered for the RFP review.
- The goal next week is to send out what the contractor has in draft form to participating agencies and if you would like to participate let us know.

Working Groups & Communities of Interest

Justice Community of Interest Update – John Daugherty COR

- Years ago started a project with Courts, Justice and Corrections to build a state crime victim notification system.
- As part of that project we needed a common way to exchange data between the agencies.
- We developed a standard method of exchanging information that the federal government and eastern US saw.
- They asked us to participate in moving what we called the Montana IEPD into a national crime victim notification standard.
- In February the US Bureau of Justice Assistance Global Working Group adopted this as national standard for crime victim notification in the United States.

Project Management - Anita Bangert, SITSD

- State Project Management Office [presentation](#).

Microsoft Enrollment Advisory Team, Action Item to recognize as a community of interest Joe Frohlich, Ravalli County

- Maris Cundith would lead the effort and the SAM Program office offered to do it on their own.
- Rick Bush asked if would be better to make it an advisory group to SAM rather than community of interest.
- Rick Bush motions to indorse the creation of a Microsoft Enrollment Advisory Group that would include Microsoft coordinators.
- Michael Sweeney would want more information about the purpose of the group.
 - Asked Maris to put in writing what she is asking from the IT Community?
- Maris Cundith agreed to provide Joe with their goals or objectives.
- John Daugherty suggested meeting with coordinators first to get an idea of what they want to do.
- Rick Bush suggested meeting with folks of other groups that are meeting regularly.

SCCM Community of Interest – Joe Frohlich, Ravalli County

- Rick Bush agreed appropriate because they are self-regulating.
- Larry Krause put out an email, received feedback and folks interested in getting together to share experiences what they have learned related to SCCM.
- Question Larry has is whether they can keep the site of the original steering committee
- Larry Krause has not heard from DOA.
- Larry will put out an email to ITMC membership and schedule a meeting to do rules of how would like to engage and go from there.
- Joe Frohlich will add as an action item to the next agenda.

Member Forum

- Gordy stated now that we are using Real Time Communication it would be easy to record and posted at the ITMC site.
- Gordy received the go ahead and will start with the next meeting.

Public Comment

- Todd Silliman introduced himself with Adobe Systems.
- Todd has been corresponding with the state over last 2-3 months to elaborate on the contract signed with DOA around eForms.
- If you have any questions he is the main point of contact person related to Adobe both desktop and enterprise.

Meeting Adjourned at 9:30 a.m.